



Redlands Christian Migrant Association

REQUEST FOR QUALIFICATIONS

RETENTION OF ARCHITECTURAL SERVICES

RESPONSE TIMELINE

Proposals Due By:
August 5, 2020 at 5:00 p.m. EST.

402 W. Main St.
Immokalee, Florida 34142

Telephone: (239) 658-3560 / Fax: (239) 658-3571

REQUEST FOR QUALIFICATIONS

Introduction:

Redlands Christian Migrant Association (RCMA), formed in 1965, is a nonprofit organization with the mission of Opening Doors to Opportunities. Currently over 6000 children of farm workers and other low income rural families are served in high quality Head Start and Child Development Centers, as well as over 500 school age children served in two charter schools. Our services are located in rural communities throughout Florida in 21 counties. Recent hurricanes have created the need to replace some of our existing facilities, and funding from the Department of Health and Human Services has made it possible.

Purpose:

RCMA is issuing this Request for Qualifications for architectural firms with the expectation of selecting one to provide the full range of professional services to assist RCMA in the successful completion of these projects.

Notice to Respondents:

1. RCMA will accept responses to this Request for Qualifications until 5pm EST **August 5, 2020**. Proposals shall be sent via electronic mail delivery to misty.smith@rcma.org.
2. Any questions related to this Request for Qualifications shall be sent to misty.smith@rcma.org.
3. The successful respondent will then negotiate fees and enter into a Professional Services agreement with RCMA, including meeting all the federal requirements for such contracts.

Criteria for Selection:

RCMA will evaluate responses based on the following criteria:

1. Respondents experience in providing the requested services for other similar organizations. (35 points)
2. Respondents demonstrated capability to provide services in the time projected. (20 points)
3. The quality of references from past customers of the respondent. (20 points)
4. The respondents demonstrated experience in performing simultaneously in multiple rural counties on similar projects. (25 points)

Compliance with the Law:

Individuals and corporations desiring to do business with RCMA must certify that they have not been debarred from receiving federal funds. By submitting a response to this Request for Qualifications, the respondent is certifying that it and its principals:

- A. are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency,
- B. have not within a three year period preceding this transaction been convicted of or had a civil judgment rendered against them for commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or

contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

- C. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local), with commission of any of the offenses enumerated in this certification; and
- D. have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Scope of Services and Project:

Services:

RCMA is requesting full architectural services for the programming, design, cost estimating, preparation of construction documents, bidding, bid evaluation, construction administration, final inspection and project acceptance. In sum, RCMA is desirous that the successful architect/firm provide a full range of professional services to assist in the successful completion of the projects in the time allowed.

Project:

A total of thirteen Head Start centers will be created in the following counties: Collier (2); DeSoto (1); Hardee (1), Hendry (1), Highlands (3); Hillsborough (2); Flagler (1); Manatee (1) and Putnam (1). RCMA will have the option of adding to the number of projects, eliminating projects or separately awarding projects to multiple firms. Facility designs must exceed all Federal, State and local requirements for the operation of Head Start centers. Since federal funds will be used for the payment of the construction, the projects will be required to follow the Davis Bacon and related Acts. All facilities will need to be completed with certificates of occupancy no later than August 15, 2024.

Submission Requirements:

One complete copy, signed by the official authorized to do so, must be submitted electronically by 5pm EST August 5, 2020 to misty.smith@rcma.org. Please limit your submission to no more than 30 pages.